

Joe Brock, BA, CELTA



Statement

- I'm a highly-experienced Business English & Soft Skills trainer (I've been doing training full-time in Beijing since 1997) including Financial, Management and IT English.
- I have considerable real-world international business experience (including management, insurance and IT).
- My twelve years in China has given me the ability to know the problems that Chinese have in English in general and the ability to be able to quickly recognize individual student requirements.
- I'm an excellent motivator who uses his extensive library of teaching materials to have interesting, motivating and informative classes.
- I have the best English teaching certificate, the CELTA (Certificate of English Language Teaching to Adults) from Cambridge University.
- I'm take my job very seriously and also like to have fun in class!
- I have considerable computer experience (Windows, Apple, Office, Dreamweaver, programming, networking, web applications, etc.)
- I'm an experienced, educated, well-read and well-travelled individual who is prepared to face challenging situations.

Experience

1997–current various companies & schools Beijing, China
Business English & Soft Skills Trainer

- Focusing on improving my students' speaking, listening and writing abilities in an interesting and motivating way.
- Course material design and teacher management experience.
- Soft Skills training provided including presentations and negotiations.
- Thousands of satisfied (including long-term and repeat) students!

Recent clients:

ABB (Executive training)
Alcatel-Shanghai Bell
BASS (Beijing Academy of Social Science)
CARS (Chinese Academy of Railway Science)
CDE (China's Center for Drug Evaluation)
China Mobile
Ericsson
Everbright Bank
FESCO
Foxconn

Harvest Investments
HuaTai Insurance
Iranian Embassy
Lenovo (Executive training)
Li Ning
Motorola
NCSED (National Center for Safety Evaluation of Drugs)
Nokia
SatComm Beijing
SIPO (Sino Intellectual Property Office)
Sony-Ericsson

Note; I have a huge personal collection of English teaching material and resources. You can view the list by clicking [here](#).

Also; I have some comments from former students collected on this [web page](#).

1997–current various individuals & companies Beijing, China
Computer Technician & Trainer ([BCCo.biz](#))

- expert Windows & Apple computer & network troubleshooter
- experienced computer application trainer (Windows, Office, Photoshop, etc.)
- designed and implemented several web sites using Dreamweaver

1995–1997 Lucia's Distributors St. Louis, MO
Sales Representative

- Considerably increased sales in my territory
- Motivated sales force and organized sales region

Education Graduated 1990 Columbia University Chicago, IL

- BBA., Bachelor's of Business Administration (many computer & art classes taken)
- University of Cambridge [CELTA](#) English teaching certificate

Schedule Click [here](#) for an updated, on-line schedule

Interests Cooking, Photography, Travel, Movies, Books and Music.